

BUF Board of Trustees Minutes  
**December 29th, 2016**  
7:00 PM  
Minutes by Frank McDonald

**Attending:** Anastacia Lundholm, Ro Donelson, Elizabeth Nyblade, Frank McDonald, Kaitlin Davis, Paul Beckel (Ex Officio)

**Not Attending:** Dick Kasper, Shasta Pettijohn, Andrew Hovenden, Kara Black

**Also attending:** Ann Newman

**Opening Words/ Light Chalice:** Meeting was called to order at 7:04 pm

**Check in: 1 minute each**

**Approve Minutes from November:** approved by email Dec 9

**Treasurer's Report; Attached:** October and November attached; Dec not available yet. Refinance- Don't have WECU rate yet; commercial rate at about 4-4.5%

**Minister's Report:** attached, discussion on stone marker ensued, need more volunteers, re: stewardship, overall volunteers up. Need Volunteer coordinator. Kaitlin left following the Minister's Report.

**Admin Team Minutes and Report: did not meet**

**Check in on Right Relations Team: Report attached**

**Review Current Board Composition, List Member's Terms:**

Board Member terms that end in:

June of 2017 - Ro, Shasta and Anastacia,

June 2018 - Andrew, Dick and Kaitlin,

June 2019 - Frank, Kara and Elizabeth.

Therefore we need the Nominating Committee to provide enough nominees this spring to be able to fill the 3 board positions that come up for the Congregational Meeting in May

**Talk to a Board Member:** Board members who had volunteered recently for Talk To a Board Member reported that they did not have anyone come to talk to them so we decided that perhaps the effort had fulfilled it's purpose. We discussed discontinuing the position for the time being until it seems needed again.

**Appoint Grievance Team:** Anastacia appointed Kaitlin and Elizabeth to serve with her on this year's Grievance Team, according to our Governing Policies. They will serve a term from January 2017-December 2017. Anastacia's Board Term ends in June 2017, the new Board President will be a part of this committee when s/he is elected at the BOT meeting in July 2017, and appoint two new GT members to serve with him/her beginning it January 2018.

**Confirm next meeting date: Jan 26, 2017**

**Adjourned at 9:30**

**THESE MINUTES: Approved by e-mail** by Anastacia Lundholm, Ro Donelson, Elizabeth Nyblade, Frank McDonald, Kaitlin Davis as of 1/12/17